

Attachment	Label (MUST label as listed below)	Indicate if included and how many (if applicable)
IRS Exemption Letter	Attachment A---2	
TB Horse Inventory Form	Attachment A---4	
Facility Form(s) – when uploading document, please include the Facility Name in the file name (e.g., B-5 Green Acres Farm)	Attachment B---5 + FACILITY NAME	
Proof of Accreditation by Other Organization (i.e. GFAS)	Attachment B---8	
Recent board minute meeting	Attachment C---1A	
By---Laws	Attachment C---1A	
Current Land Ownership/Lease/Board/Foster Agreement(s) for all applicable facilities used or owned by the organization	Attachment C---2A + FACILITY NAME	
Other Agreement(s) related to organization's facility	Attachment C---2A	
Organization's current insurance policies including liability insurance and D&O insurance	Attachment C---3A	
Paid receipts for each insurance policy	Attachment C---3A	
Most recent IRS Form 990	Attachment C---4	
Statement of Functional Expenses	Attachment C---4	
Previous year end financials and interim recent financials	Attachment C---4	
Current Year's Operating Budget	Attachment C---4	
Minutes where current year's budget was voted/approved	Attachment C---4	
Proof of a Checking Account	Attachment C---5	
Documentation of fund---raising expenses and revenues for each event/fundraiser	Attachment C---6	
Current press releases, articles, or any other form of media coverage the organization has received in the last 12 months	Attachment D---3	
Examples of media presented by your organization that shows your view of Thoroughbred aftercare and the racing industry	Attachment D---4	
Copy of Succession Plan	Attachment E---1A	
Documentation for each horse upon arrival	Attachment E---3	
Recently Paid Monthly Feed Invoice	Attachment E---5	
Recently Paid Farrier Bill	Attachment E---6	
Copy of Schedules for De---worming, Vaccination and Dental Care	Attachment E---7A	
Copy of receipts for purchase of wormer and vaccinations for each facility or documentation showing donations.	Attachment E---7B	
Invoices or Receipts for Dental Work	Attachment E---7C	
Copy of Euthanasia Policy	Attachment E---8	
Documentation of how euthanasia policy has been enforced either by providing a copy of a veterinarian invoice for euthanasia and/or a statement on reason for euthanasia provided by veterinarian (one example)	Attachment E---8	
Copy of Castration Policy	Attachment E---9	
Guidelines for Evaluating a Horse Re-Training	Attachment F---3	
Copy of Adoption Application	Attachment G---1	
Copy of Standard Liability Waiver for Visitors	Attachment G---3	
Copy of Adoption Contract or Agreement	Attachment G---4	
List of Adoptees	Attachment G---4	
Paperwork for a Person Donating a Horse	Attachment G---6	
Paperwork for a Person Receiving a Horse	Attachment G---7	

