

Attachment	Label (MUST label as listed below)	Indicate if included and how many (if applicable)
IRS Exemption Letter	Attachment A--2	
TB Horse Inventory Form	Attachment A---4	
Facility Form(s) – when uploading document, please include the Facility Name in the file name (e.g., B-5 Green Acres Farm)	Attachment B--5 + FACILITY NAME	
Proof of Accreditation by Other Organization (i.e. GFAS)	Attachment B--8	
Recent board minute meeting	Attachment C---1B	
By--Laws	Attachment C--1B	
Current Land Ownership/Lease/Board/Foster Agreement(s) for all applicable facilities used or owned by the organization	Attachment C--2A + FACILITY NAME	
Other Agreement(s) related to organization’s facility	Attachment C--2A	
Organization’s current liability insurance policy Other licenses or permits, if applicable D&O insurance policy, if applicable	Attachment C--3A Attachment C---3B Attachment C---3C	
Paid receipts for each insurance policy	Attachment C--3A	
Most recent IRS Form 990	Attachment C--4	
Statement of Functional Expenses	Attachment C--4	
Previous year end financials and interim recent financials	Attachment C--4	
Current Year’s Operating Budget	Attachment C--4	
Minutes where current year’s budget was voted/approved	Attachment C--4	
Proof of a Checking Account	Attachment C--5	
Documentation of fund--raising expenses and revenues for each event/fundraiser	Attachment C--6	
Current press releases, articles, or any other form of media coverage the organization has received in the last 12 months	Attachment D--3	
Examples of media presented by your organization that shows your view of Thoroughbred aftercare and the racing industry	Attachment D--4	
Copy of Succession Plan	Attachment E---1B	
Documentation for each horse upon arrival	Attachment E--3	
Recently Paid Monthly Feed Invoice	Attachment E--5	
Recently Paid Farrier Bill	Attachment E--6	

Copy of Schedules for De--worming, Vaccination and Dental Care	Attachment E--7A	
Copy of receipts for purchase of wormer and vaccinations for each facility or documentation showing donations.	Attachment E--7B	
Invoices or Receipts for Dental Work	Attachment E--7C	
Copy of Euthanasia Policy	Attachment E--8	
Documentation of how euthanasia policy has been enforced either by providing a copy of a veterinarian invoice for euthanasia and/or a statement on reason for euthanasia provided by veterinarian (one example)	Attachment E--8	
Copy of Castration Policy	Attachment E--9	
Copy of Adoption Application	Attachment G--1	
Copy of Standard Liability Waiver for Visitors	Attachment G--3	
Copy of Adoption Contract or Agreement	Attachment G--4	
List of Adoptees	Attachment G---4	
Paperwork for a Person Donating a Horse	Attachment G--6	
Paperwork for a Person Receiving a Horse	Attachment G--7	